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January 9 at 5:30 PM - Johnson County EMA Commission Meeting Minutes

1. **Open the meeting, and determine a quorum of at least 7 commissioner members or alternates:**
 - a. Opened the meeting and determined the quorum was met of at least 7 of 13 elected Commissioner members, **Chairperson**, Tim Kemp – Hills Mayor, Louise From (**Vice Chair**) – University Heights Mayor, Dave Wilson – EMA Director/Coordinator, Travis Beckman – EMA Deputy Director/Deputy Coordinator, Brad Kunkle – Johnson County Sheriff, Brian Wayson – North Liberty Council onsite.
2. Roll call via Conference Call of Commission members: Virtual attendees -
 - a. Jim Hennes Oxford Alternate (Fire Chief), Matt Zadow - Lone Tree Council, Meghan Foster – Coralville Mayor, Dan Oneil – Solon Mayor, Eric Schnedler, Tiffin Council (8 Elected Officials) & 1 Alternate attended.
3. **Action on consensus items:**
 - a. Motion to amend or accept the present agenda
 - b. Motion to amend or accept the meeting minutes from the last meeting
 - c. Action on the current financial report
 - o Motion by Louise From, Second by Sheriff Kunkle - Motion Carried, all.
4. **Comments or topics from the public: - None**
5. **Comments or topics from the commission: - None**
6. **Deputy Director report:** Written update provided.
 - a. As attached.
7. **Director report:** Written update provided.
 - a. As attached.
8. **Old Business:** **A)** Update on HMGP grant FY – See Deputy Director Report. **B)** Hazmat Teams – See Deputy Director Report, **C)** Building Site agreement with Tiffin – See Director Report **D)** County Table Top Exercise – Completed Admin, HHS coming in January. **E)** River boom trailer swap of boom. - See Deputy Director Report **F)** Lone Tree Wellness Center Shelter Generator install project – LTHS is seeing increased costs due to work with Shive Hattery – we have covered half of the original quoted price and are not supporting additional dollars. **G)** Positive H5N1 in North Liberty – transmissibility to humans is rare (can happen), tracking in CAD, heat mapping, use PPE.
9. **New Business:** **A)** Possible action on proposed soil boring agreement - low bid from Greiner, consensus motion by Brian Wayson to allow Dave to sign the low bid agreement on behalf of the Commission, Second by Louise From, Motion Carried, All. **B)** Draft Budget Presentation. Courtesy to Board – Commission is the certifying entity, County is leveeing body. Commission does not have the bonding authority and the Board does the levee as certified by Commission using multiple funding sources.
10. **Other Business:** **A)** Fairgrounds board storage agreement reached – Approved, See Director Report. Adds two months use each year for 5 years starting fall of 2025 to 2030.
11. **Next Meeting Date:** Propose public hearing and adoption on Thursday February 6th 2025 at 5:30, Motion by Sheriff Kunkle, Second by Brian Wayson, Motion Carried all.
12. **Meeting adjourned by Chairperson at 6:15 PM**



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Deputy Directors Report for 1-9-2025

- HAZMAT-
 - o No calls since last meeting.
 - o Great training provided by the 71st CST held in Cedar Rapids. We rotated members through the three days that were offered in this joint, multiagency training that focused on detection, sampling and response to hazardous materials and those used in criminal activity.
 - o Myself and ICFD members Tinnes and Lacina disposed of the old river boom. Loaded what we could of new. Solutions pending on storage long term as we will need to modify the trailer slightly.
 - o Projected date for HM-1 being staged at the Fleet Building will begin on or around January 27th
- ARES-
 - o No Meeting due to proximity to the holidays.
- CERT-
 - o Jan 20th, - 24th, Noon - 5 each day, I will be teaching a CERT Basic Training Course at and for Stutsman's in Hills. This will train up approximately 30 employees for an internal response team and will hopefully lead to obtaining new membership for our county wide team.
- LEPC-
 - o Meeting held 12/16/2024
 - Of note, we learned Lab/Pathology staff are working out of this building and chemicals are in house for the lab as well as fuel for the gnateaters. Pass long this information to NLFD.
 - o Completing the HMEP 2025 application. We are seeking funding for multi threat suits.
- COAD-
 - o No information since last meeting.
 - o I am participating in a community resilience workgroup led by UW and we held our 3rd meeting 1/9/25.
- Healthcare Coalition (Service Area 5)
 - o Continue to assist with the executive team duties and attend monthly meeting for that and sub-committees/workgroups.
 - o Medical Surge Exercise is underway for a March exercise.
 - o Participated in a meeting for Vulnerable Populations Emergency Planning. We will be looking to extend upon the Med Surge exercise and later conduct a module based those that deal with a mental/behavioral health condition.
- Project Lifesaver
 - o Serving 4 Clients at this time.
 - o New eLearning is being rolled out to get this next group certified for PLI ESS.
- Updates on Grants
 - o Quarterly reports are due within the next week.
 - o EMPG25 Application period just opened - Will be vehicle replacement as previously discussed and approved.
 - o HSGP 23 -The new foam trailer remains on this grant as our next purchase.
 - o HSGP 25 - NOI due 1/17/25 if we decide to pursue.



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o HMGP - Held an HMP Draft Review on 12/16 for our plan partners. Thanks to those that participated and/or provide TREM with feedback. Phase 2 of Part 2 is complete and being billed. The public review notice is on our website at <http://www.jecc-ema.org/ema/hazardmitigation.php>. Please consider sharing that information or linking to it from your jurisdiction's page. If you do so, please send me a note so I can screenshot it and send it to TREM.

HMEP 2025 - Application due in 1/17/2025

- TREM is completed an After-Action Report for the August 2nd Exercise. Dave is doing final review and sending out.
- Completed and passed EMR class and pass the psychomotor exam. Need to schedule in person final exam for state license.
- Solon Roundabout Siren (newer county owned siren) did not work during test on 1/1. LMI in was notified.
- Assisted Dave with Budget preparation and development.



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Directors Report for 1-9-2025

- Since meeting on December 5th• I attended the Tiffin City Council meeting and answered questions related to the proposed property agreement the County Attorney's Office proposed. This agreement was approved by the City of Tiffin as well as the Commission. It is now signed by all parties, and is in the packet tonight. It is unchanged from what was proposed at the December meeting.
- The majority of the rest of the month, before the holiday break, was focused on budget prep. The draft proposed budget is in your packet for discussion as a work session topic during this meeting. It includes the approved JECSA budget. I was able to obtain best estimates on insurance for the structure as well as utility and M&R costs for the new storage garage. Those estimates are included in the budget proposal being presented tonight.
- The outdoor siren at the Solon roundabout did not activate during the January test. The vendor is investigating, but has not reported back yet.
- I completed the first of two, table top exercise for the County administration building.
- I completed and wrote the report for three homeland security site assessments for 501C3 facilities that are seeking federal grant dollars from Iowa HSEMD.
- I worked with MMS, Greiner's, and others at the County on the new building project.
- A soil boring estimate (low bid) was reported to me by Jeff Talbot of Greiner's at \$7,660.00 and I should have the formal proposal on Wednesday. It needs approved by the Commission.
- Copies of the executed property agreement were emailed out to the interested parties at the County.
- Melissa Robert (County Special Projects lead) is now out on personal leave for 90 days, so I am working with Dave Curtis on the building project until she returns.
- Karl Chevy states the new 1-ton truck is due in to them either late January or early February and the plow for it is on order as well.
- The Hillcrest Academy weather station is online. Nick Trenary from JECC, and staff from WeatherStem are trying to work with Matt at the City of Hills, to get the camera for that unit back online for that weather station. It has not worked since May.



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- Ace electric has advised of challenges created by the Lone Tree School District hiring Shive-Hartery consulting. In doing so the prices are being driven up and are related to re-design of the generator install that are in conflict with what Ace proposed. EMA has funded our share of the project so any over runs will fall to the District. They were advised to accept the bids as proposed prior to their choice to hire Shive, so this is on the District to resolve. Our agreement covered 50% of the install up to \$7,450.00 and was agreed upon with the District covering the other half so we can get the 30KW Natural Gas unit installed and operational before the end of the year. (Which did not happen). This is our only shelter site south of Hills. Shueyville and Swisher are still without a generator backed up shelter site in those cities as well. JMFD does have a generator and could be used if needed as a site.
- On Monday I will present the Commission's budget to the Board of Supervisors. Travis and I are also teaching an active killer response class to the Mid Prairie Home School facility on Monday afternoon.
- We have a light duty person here for 30 days working from SEATS.
- Equipment is coming back from Holiday lights at the Lakes and other winter season events.
- I had a few other meetings between our past meeting and now including one related to renewed discussions with University Heights Police, U of I Athletics, U of I Emergency Management, and Campus PD, on soft target threats and enhancing security following those events using the Archer barrier systems.
- Since our last meeting we have had some wild birds (geese and ducks) test positive for H5N1 bird flu. I had JCOM start tracking those calls in the CAD. We have had 16 suspected birds and one confirmed, all recovered and disposed of by local animal services, which were suspected of having H5N1 and had died.
- I attended the JECSA budget proposal meeting just before Christmas break and this coming Tuesday we have the 911 draft budget meeting.
- We reached a signed agreement extending by two months each year, our use of the building C rear storage area at the Fairgrounds. We are working to get the DBA cellular amp installed yet in January. The agreement adds one month earlier and one month later, to our move in and move out dates at the fairgrounds each year. It would start this fall and last 5 years.
- Travis will discuss the HMGP project and we continue to work on annual plan updates.
- I am still working to find time to do the final edits to the AAR from the Tiffin drill and hope to complete that soon. Then it will be published.
- No recent Bomb team calls except for monthly training.
- The Dive team is doing in house ice diver certification training in January on 3 days. Tom is teaching it.
- The drone program has been busy with routine stuff and training.
- The warranty repair for the Lone Tree inflatable boat did not appear to take and it is still leaking slow. We are working to get it replaced under warranty.

Johnson County Homeland Security & Emergency Management Agency
Dave C. Wilson, IA-CEM
Coordinator/Director



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- All special teams are doing monthly training and had calls since we last met.
- The UTV for Lone Tree is still at fleet awaiting them to install the med bed so it can go to Lone Tree. The snow blade needs put back on it as well.
- Still looking for a shelter agreement for the Swisher/Shueyville area.
- There was a lot crammed into the few weeks before Christmas break and now. If I have forgotten something just ask.